

# AIMSweb® Technology Checklist:

## Preparation Guidelines for AIMSweb

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## AIMSweb Setup and Implementation

AIMSweb is web-based and requires no network or computer-based installation to run. There are, however, several prerequisite items that should be addressed within networks and/or on individual computers that will optimize and ensure proper AIMSweb functionality. These are:

### Minimum System Requirements for Windows

- Windows® 98SE, 2000, XP, Vista™
- Supported browsers: Internet Explorer, FireFox

### Minimum System Requirements for Mac:

- OSX
- Supported browsers: Firefox, Safari

### Minimum System Requirements for Palm™ using Windows

- Windows 98SE, 2000, XP, Vista
- Pentium®-III 500 MHz (Recommended: 700 Mhz or greater)
- USB Port
- 100 MB Free Hard Disk Space
- 56 Kpbs or higher Internet access
- Palm Desktop 4.0.1. software
- Palm Hotsync® Manager 4.0 or higher

### Minimum System Requirements for Palm using Mac

- MacOS® 9.2x, 10.x
- Power Macintosh® 7300/180 or higher
- 256 MB of RAM or higher
- USB Port
- 56 Kpbs or higher Internet access
- Palm Desktop 4.x software for Mac
- Mac Hotsync® Manager 3.x or higher

### Supported Handheld Devices

- Palm OS4: m500, m130, ,505, m515, Tungsten™ W
- Palm OS5: Zire™ 21 and higher, Tungsten E, E2, T2, T3, T5, C, Life Drive™, Z22, T1X

## Prerequisite Items for AIMSweb Subscription and General Use

- ✓ **Caching/Proxy Servers:** If your internet network is running on a caching server, it must be set to permanently bypass the following site: <https://aimsweb.edformation.com> (only). You may use caching/proxy serving for all other purposes, but it **MUST** be disabled for the aforementioned site.

Caching/proxy serving for the AIMSweb Secure Site (only) **must remain disabled** at all times for as long as you are subscribers to the AIMSweb system. Because AIMSweb data requires serving data directly from our servers and viewing in **real-time**, bypassing the AIMSweb servers via a caching/proxy server in your network will cause significant errors in reporting and functionality for all users.

- ✓ **Portable Document Files (PDFs):** Ensure all computers upon which AIMSweb is to run during training or general use have a relatively recent/updated copy of Adobe Reader installed for viewing Portable Document Files (PDFs). For MAC users, ensure that FireFox preferences are set to use Adobe® Reader.
- ✓ **Secure Socket Layer (SSL):** AIMSweb requires SSL encryption. Ensure that Secure Socket Layer (SSL) is not blocked on the computers which trainees and/or staff will use for AIMSweb.
- ✓ **Active X:** Ensure that ActiveX is not blocked. ActiveX often prevents PDF files from opening. (This is typically only a problem when using Internet Explorer.)
- ✓ **Pop-up Blockers:** Ensure that pop-up blockers do not interfere with AIMSweb pop-up windows. Check the browser's toolbar, and any additional pop-up software installed on the machine, to ensure pop-up blockers do not interfere with the use of AIMSweb. (This is testable once you have subscribed to AIMSweb. Not all popup blockers interfere with AIMSweb.)
- ✓ **Email:** Ensure that school or district email accounts can receive external emails from Pearson.com, with or without attachments.
- ✓ **Cookies:** Please permit cookies for the use of AIMSweb.
- ✓ **Java:** Ensure that you have Java enabled in your browser.

## Additional Prerequisite Items for AIMSweb PDA/PALM Subscribers

Subscribers to AIMSweb Palm must also meet the following recommendations.

- ✓ **AIMSweb Palm Conduit and Software:** The conduit, software, and PALM drivers specific to your PDA models **must** be installed onto all computers and PDA's that will be used for AIMSweb. This is integral to a successful synchronization.
- ✓ Ensure that the Operating System software/drivers for the Palms have been installed on **each** of the computers that will be used to hot-sync PDAs by staff in your organization. This includes any computers used for AIMSweb Palm training purposes.
- ✓ For a **PALM Software Installation Guide Video for Managers (Windows):** [http://www.aimsweb.com/uploaded/files/installing\\_pda\\_software\\_managers.swf](http://www.aimsweb.com/uploaded/files/installing_pda_software_managers.swf)

- ✓ For a **PALM Software Installation Guide Video for Teachers (Windows)**:  
[http://www.aimsweb.com/uploaded/files/installing\\_pda\\_software\\_regpm.swf](http://www.aimsweb.com/uploaded/files/installing_pda_software_regpm.swf)

## AIMSweb Palm Installation

AIMSweb Conduit and Palm Software may be obtained from within the Customer Manager login of your AIMSweb subscription. If you do not have access to this, contact the AIMSweb subscriber in your organization or contact AIMSweb Technical Support at 866-313-6194 or send an email to [AIMSwebsupport@pearson.com](mailto:AIMSwebsupport@pearson.com) for assistance.

### To install the AIMSweb Palm Software:

1. Log into your AIMSweb Manager account.
2. Click the **Manage** tab on the far left side of your screen.
3. Click the **Setup PDA Download Settings** on the **Navigation Menu**. The screen will have download instructions and the conduit and Palm software download links will appear on this page.
4. Follow the onscreen instructions to complete the setup of your PDA.

**Note:** Ensure the Palm can synchronize properly to any designated equipment. An AIMSweb icon appears on the list of your PDA's available application after a successful synchronization.

## AIMSweb Online Training and Conferencing Participants

If you are participating in an AIMSweb Online Training and/or web conference, please view the following information.

### System Requirements for Webinars

AIMSweb uses the ReadyTalk® web conferencing/webinar and online training system ([www.readytalk.com](http://www.readytalk.com)). To access the ReadyTalk system requirements, please see [http://www.readytalk.com/onlinehelp/readytalkhtml/ReadyTalk\\_Online\\_Help.htm](http://www.readytalk.com/onlinehelp/readytalkhtml/ReadyTalk_Online_Help.htm)