



Benchmark and Management Workshop Agenda

Day 1

8:00: Introductions Activity

8:15: Becoming a Local AIMSweb Manager (LAM):

Introduction to the train-the-trainer model for AIMSweb and tips for conducting training professional development within your organization.

8:30: Using AIMSweb for Universal Screening, Progress Monitoring, Program Evaluation Data-Based Decision Making.

Local AIMSweb Manager (LAMs) will understand how AIMSweb works as a Universal Screener, Progress Monitoring tool, and assist with program evaluation for core instruction across groups through evaluating the instructional efficacy for students receiving intensive intervention. Activities will be used to facilitate successful turnkey training at your local site.

10:45: Administration and Scoring of AIMSweb Measures:

- Tests of Early Literacy
- Reading Curriculum Based Measurement

Participants will learn basic research regarding the Literacy assessments, how to administer and score the measure correctly, and how to obtain strong inter-rater reliability among group members.

12:00: Lunch (on your own)

1:00: Administration and Scoring of AIMSweb Measures (continued)

3:15: Q&A, Review, and Implementation.

Your Trainer will review critical information and help inform your decision making with regard to implementation of today's modules at your sites. Additionally, in preparation for delivering content to your sites, LAMs will work in small groups and build an action-plan for how they will rollout training for these modules and support staff at school sites(s). The Trainer will provide instruction and guidance, to support informed decision-making, and offer support throughout this activity.

4:00: End of Day 1



Day 2

8:00: Warm-up, FAQ activity

8:30: Introduction to AIMSweb Software for Benchmark (computer and internet connection per participant are required.)

Participants will learn how to use the AIMSweb Software for Benchmark (universal screening). Training will also be provided for Browser-Based Scoring of AIMSweb's orally administered measures. Using specifically designed software training accounts, users will be led through the process of entering student benchmark scores and interpreting several of the most commonly used reports. A training guide is also provided so that turnkey trainers may provide software training successfully to their staff.

10:45: Introductory Management of the AIMSweb software: School Level

LAMs will be introduced to the management features of the software including:

- NCES numbers, security, and primary contact functionality
- Adding, activating, and de-activating user accounts
- Data entry and basic reporting from the School access level
- Dialogue with district regarding access to student information, adding/deleting students, testing windows, data entry, and more.

12:00: Lunch (on your own)

1:00: Practice Activities for AIMSweb Software Management: School Level

LAMs will participate in a self-paced practice exercise designed to further enhance their abilities to manage the AIMSweb system at the school level

Concurrent Introductory training for AIMSweb Software Management: District/Customer level

While LAM's are working independently, your trainer will work with a small group of participants who will be managing the system at the District level. As additional functionality and information is made available at these higher levels of access within AIMSweb, this training will further support the successful use of the system across your organization. Continued training will be provided to district managers via webinar and consultation prior to and following the onsite training

2:15: Q&A, Review, and Implementation:

Your Trainer will review critical information and help inform your decision making with regard to implementation of today's modules at your sites and across the organization. Additionally, in preparation for delivering content to your sites, LAM's will work in small groups to process and practice the information they have learned today and build an action-plan for how they will rollout training for these modules and support staff your school site(s).

4:00: Survey and Dismissal